



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Adam J. Bello  
County Executive

Andrea M. Guzzetta Zury  
Director

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**TITLE:** LEISURE SERVICES ASSISTANT  
(Provisional\* Appointment)

**SALARY:** \$33,289 - \$40,548 annually

**LOCATION:** Monroe Community Hospital

**JOB SUMMARY:**

This is a para-professional position at Monroe Community Hospital responsible for implementing recreational and leisure activities for residents of the facility. The employee reports directly to and works under the general supervision of the Director of Resident Programs and Lifestyle Service. Supervision of others is not a responsibility of this class. Does related work as required.

**MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma, plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with an Associate's or Bachelor's degree in Psychology, Recreation, Physical Education, Human Services\*\*, Music Therapy, Art Therapy or Dance Therapy; OR,
- (B) Two (2) years of full-time or its part-time equivalent experience providing recreational activities, physical education, or art, dance or music therapy; OR,
- (C) An equivalent combination of training and experience as defined by the limits of (A) and (B) above.

\*\*for the purposes of these minimum qualifications, Human Services includes, but is not limited to Social Work, Social Welfare, Counseling, Educational Psychology.

**SPECIAL REQUIREMENTS:**

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

**ADDITIONAL INFORMATION:**

Monroe County full-time employees will receive a \$1,000 quarterly retention payment each quarter in 2024!

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COMMUNITY HOSPITAL  
435 EAST HENRIETT ROAD  
ROCHESTER, NY 14620

**Posting Date:** April 2, 2024

**Posting Deadline:** Until filled

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.